



Sigma Sigma Sigma National Sorority Governing Documents Review Team

Tri Sigma is seeking members interested in supporting the continued innovation and evolution of the organization's governing documents, including national procedures, policies, and position statements and ritual by overseeing the processes, procedures, and documentation of these revisions while also ensuring transparency, member input, communication, and education.

We are seeking six members to work with the Associate Executive Director of Enablement to implement the national procedures for revisions and enhancements to all organizational documents. The team ideally will be comprised of:

- General alumnae and alumnae chapter leaders
- Volunteers (national or C.A.B.)
- Collegiate members

Selected volunteers will identify a meeting planner, project manager, and note-taker for the team each May (to align with the academic calendar for collegiate participants).

Qualifications:

- Alumnae must be in good standing. Collegiate members must be and remain in good standing with their local chapter for conduct all times. Participation and financial issues must be resolved within 30 days of an accountable Honor Council outcome.
- Excellent communicator, collaborator, connector, and listener.
- Innovative mindset with respect for consistency, clarity, and processes.
- Detail-oriented, trustworthy, and willing to engage in healthy debate.
- Comfortable public speaker and educator so they may effectively lead organizational info sessions on changes and revisions of governing documents.

Expectations:

- Respects the confidentiality of the work being done, including not involved in gossip or other unproductive activities.
- Consistently attends monthly meetings and completes delegated projects between meetings.
- Reads documents and proposals in detail and ahead of planning sessions.
- Commit, on average, 5 hours per month (approximately 1-2 hours each week) to the position.
- Provide 3-4 week notice of resignation, when possible, to ensure time to recruit and onboard a replacement.
- The volunteer term ends when a collegian graduates or a volunteer chooses to resign, fails to meet expectations, or if the goals of the committee are determined to no longer meet the organization's needs.